



Regular Monthly Meeting Minutes
Thursday, November 4, 2021 – 6:00 pm

- I. Call to Order – 6:04 Pm**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Dingle	Trustee, (2/2023)	X, 6:19 pm		
2. Derrick Johnson	Trustee, (3/2023)	X		
3. William Keeby	Trustee, (2/2023)		X	
4. Elizabeth Murphy	Trustee, (8/4/2023)	X		
5. Mayokun Oshin	Trustee, (3/2023)	X, 6:18 pm	X	
6. Larry Patton	Trustee, (3/2023)	X		
7. Imebet Stewart	Trustee, President (3/2023)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

- IV. Board Business**
- V. Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **November 4, 2021**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Derrick Johnson		X				Larry Patton	1 st	X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy	2 nd	X									

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **October 7, 2021**, Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Derrick Johnson	1 st	X				Larry Patton		X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy	2 nd	X									

VII. Public Comments

VIII. Committee Reports

Board held a discussion about Committee formation.

- Governance
- School Performance
- Finance & Facilities
- Ad Hoc: Grievance & Community Engagement

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Derrick Johnson		X				Larry Patton	2 nd	X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy	1 st	X									

IX. Co-Head(s) of School Report

a. **Ongoing/Old Business**

b. **Academics: Curriculum, Instruction and Assessment Progress**

- i. Challenge Week-Raising the Academic Bar Internally (Turn and Talks, Threshold and other instructional strategies)
- ii. Renewal Day debrief with full Board-NJDOE feedback was positive
- iii. Covid-Safety Procedures; weekly pooled testing continues to yield no new cases
- iv. Weekly testing of unvaccinated staff has begun in accordance with Governor Murphy’s mandate
- v. Back to School Night to take place November 17th for Middle and High Schools
- vi. Strong start testing (State of NJ baseline) was taken week of October 13th
- vii. High School Interim Assessments took place November 1st-November 3rd
- viii. Application for Cisco Academy CTE academy in underway; will be submitted by end of November
- ix. Advisory Board for Cisco Academy has been organized and will meet in November
- x. Additional Advisory Boards to be organized for the other 3 High School Pathways-Board members sought
- xi. High School Planning Team is planning to visit other STEAM and STEM High Schools, technical schools, charter, and traditional district (magnet schools) in November and December

c. **School Operations and Support**

- i. Updates to facilities: Architect, Contractor, and other updates
- ii. Progress on 520 Chestnut Avenue facilities
- d. **Dashboard Review/Board Business**
 - i. Board renewal meeting Prep took place and decision expected by February 1
 - ii. Updates needed: culture, suspension, etc. tabs or reports
 - iii. Empire Charter Consultants Engagement for Strategic Plan
- e. **Lease/Building/Facilities**
 - i. Building Tours – Review of long-range facilities planning for AECPC November 17, 2021 9:45am
 - ii. Long-range facilities plan needed-can be drafted with relevant committee
- f. **Compliance, Policy and Fundraising**
 - i. CSP Grant submitted October 26th
 - ii. Board service updates-3-month governance training completion request
 - iii. Charter School Growth Fund Grant due January
 - iv. Ethics Disclosure needs to be signed by trustees
 - v. Board Commitment/Agreements need to be signed by trustee
- g. **Recruitment/Retention for Staff and Students**
 - i. 2021 recruitment Updates
 - ii. Teacher pipeline shortage: HR initiatives to address
 - iii. Staff Joy and Culture Initiatives at work

X. Executive Session – 7:23 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Derrick Johnson		X				Larry Patton	2 nd	X			
William Keeby					X	Imebet Stewart	1 st	X			
Elizabeth Murphy		X									

Personnel litigation update.

XI. Adjourn Executive Session and Reconvene Regular Session – 7:35 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle	2 nd	X				Mayokun Oshin		X			
Derrick Johnson		X				Larry Patton		X			
William Keeby					X	Imebet Stewart	1 st	X			
Elizabeth Murphy		X									

XII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for October 2021, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of October 2021, no major account or fund has been over expended in violation

of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

- b. Bills List: To approve bills and check list for the period October 8, 2021, to November 4, 2021.
- c. To approve the following payrolls:

October 15, 2021	\$151,124.32
October 31, 2021	\$146,233.76

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle	2 nd	X				Mayokun Oshin		X			
Derrick Johnson		X				Larry Patton	1 st	X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy		X		200297							

2. Contracts

- a. To approve/ratify the FY22 contract for Sophia Egbelo, 9th Grade ELA Contractor, \$35/hr.
- b. To approve/ratify Queen Nwafor as a consultant for the renewal application at a rate of \$35/hr, not to exceed \$1,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Derrick Johnson	2 nd	X				Larry Patton		X			
William Keeby					X	Imebet Stewart	1 st	X			
Elizabeth Murphy		X									

3. Buildings & Grounds

4. Personnel

- a. To approve the following FY22 Mentor/Mentee staff, fees, and stipends:

Name	Position	Certification	Mentee	Amount
Pria Robinson	Mentor	CE	Steven Minkoff	\$1000
	Mentor	CEAS	Megan Jones	\$550
	Mentor	CEAS	Thomas Carraher	\$550

- b. To approve the following FY22 contracts:

10 Month Employee	Position	Salary
Ruth Jocelyn-Brown	Teacher in Residence Moving Bonus	\$55,000.00 \$2500.00
Blanca Ronquillo	School Lunch Aide	\$15/hour
Irene Anderson	Biology Teacher AP/Pre-AP or Life Science Prep STEM Bonus	\$67,595.00 \$2,500.00 \$5,00.00
Eunice Bonnett	Updated contract- Math Teacher	\$70,745.00
12 Month Employee	Position	Salary
Tomasia McNeil	School Maintenance and Custodian	\$36,000.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Derrick Johnson		X				Larry Patton		X			

William Keeby					X	Imebet Stewart	2 nd	X				
Elizabeth Murphy	1 st	X										

5. Curriculum/Special Education

6. Policy/Misc.

- a. To approve the Remote Instruction Plan.
- b. To approve the following professional development:

Professional Development	Employee	Date	Not to exceed
School visit to Comp Sci High, Bronx NY to see a full STEM 9-12 High School	Dianna Anderson-Guerro, Nava Coppin, Osen Osagie, Christopher Benson, Efe Odeleye	November 15, 2021	\$600

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Derrick Johnson		X				Larry Patton		X			
William Keeby					X	Imebet Stewart	2 nd	X			
Elizabeth Murphy	1 st	X									

XIII. Enrollment Report

Grade	2022	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Wait
6	90		92	90	91									
7	90		91	89	89									
8	90		89	84	85									
9	90		90	86	88									
Total	360		362	349	353									

XIV. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, December 2, 2021.

XV. Adjourn Public Session - 7:40pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Derrick Johnson	2 nd	X				Larry Patton	1 st	X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy		X									